

Reviewer Guidelines

Peer reviewers have an important role to play in ensuring the integrity of the scholarly record. The Journal of the National Hispanic Medical Association welcomes peer reviewers to review manuscripts in Scholastica. They are expected to:

- provide an unbiased, constructive critique of the manuscript. Reviews should be objective and constructive, ensuring feedback is clear and helpful to authors and help editors make the decision to accept, reject, or ask for a revision of the manuscript.
- respect the confidentiality of the manuscripts they evaluate to ensure the integrity of the review process.
- declare any potential conflicts of interest, including financial, personal relationships, or academic rivalries that could affect impartiality.
- uphold the highest ethical standards in their evaluations, including by avoiding bias, respecting intellectual property rights, and recognizing the contributions of others.
- assess the strength of the study design, validity of findings, adherence to relevant reporting guidelines (e.g., CONSORT), scientific rigor, statistical accuracy (controlling Type I error/p-values) and potential impact on clinical practice.
- confirm that the manuscript includes an IRB approval or an exemption, if applicable.
- abstain from using AI tools to analyze or summarize manuscripts, as this breaches security and data privacy.
- refrain from reviewing a manuscript just to gain sight of it with no intention of submitting a review or agree to review a manuscript that is very similar to one you have in preparation or under consideration at another journal.
- respond to an invitation to peer review within a reasonable time frame, even if you cannot provide the review.
- return the review within the proposed time frame.

Those interested in becoming peer reviewers should email JNHMA managing editor Priscilla Totten at ptotten@nhmamd.org.